



Operations & Quality

# Essentials of Quality Auditing

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- Location: London
  - Date: From 17/2/2025 To 21/11/2025
  - Investment: \$5950 (Excluding VAT)



**LONDON ROYAL**  
ACADEMY


[WWW.LONDONRA.COM](http://WWW.LONDONRA.COM)



## Course Introduction

This 5-day intensive course provides a comprehensive overview of quality auditing principles and practices. Participants will gain a solid understanding of quality management systems (QMS), key quality standards (such as ISO 9001), and the role of auditing in achieving and maintaining organizational excellence.

## Training Method

- Pre-assessment
  - Live group instruction
  - Use of real-world examples, case studies and exercises
  - Interactive participation and discussion
  - Power point presentation, LCD and flip chart
  - Group activities and tests
  - Each participant receives a binder containing a copy of the presentation
  - slides and handouts
  - Post-assessment
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## Course Objectives

Upon successful completion of this course, participants will be able to:

- Understand the fundamental principles of quality management systems (QMS).
- Explain the requirements and benefits of ISO 9001 and other relevant quality standards.
- Define and differentiate between various types of audits (e.g., internal, external, supplier).
- Plan and conduct effective quality audits, including opening meetings, document reviews, interviews, and observations.
- Analyze audit findings, document nonconformances, and prepare audit reports.
- Develop and implement effective corrective and preventive actions.
- Communicate effectively with auditees and management.
- Contribute to the continuous improvement of the organization's QMS.

## Who Should Attend?

This course is designed for a wide range of professionals, including:

- Quality Managers/Engineers
  - Quality Auditors (both internal and external)
  - Project Managers
  - Operations Managers
  - Supervisors
  - Anyone involved in quality assurance activities
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# Course Outline


## Day 1: Introduction to Quality Management

- Quality Management Principles
- Introduction to ISO 9001:2015
- Key Concepts: Risk-Based Thinking, Process Approach, Customer Focus
- Benefits of Implementing a QMS

## Day 2: Auditing Fundamentals

- Types of Audits (Internal, External, Supplier)
- Audit Planning and Preparation
- Audit Techniques (Document Review, Interviews, Observation)
- Sampling and Data Collection

## Day 3: Conducting Effective Audits


- Opening and Closing Meetings
  - Interviewing Techniques
  - Nonconformity Identification and Documentation
  - Root Cause Analysis
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# Course Outline

## Day 4: Audit Reporting and Corrective Actions

- Preparing Audit Reports
- Communicating Audit Findings
- Developing and Implementing Corrective and Preventive Actions (CAPA)
- Verification of Corrective Actions

## Day 5: Continuous Improvement and Best Practices

- Leading and Managing an Audit Program
  - Improving Audit Effectiveness
  - Case Studies and Practical Exercises
  - Q&A and Wrap-up
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# Registration & Payment

Complete & Mail to London Royal Academy or email  
registration@londonra.com



## Registration Form

- Full Name (Mr / Ms / Dr / Eng) .....
- Position .....
- Telephone / Mobile .....
- Personal E-Mail .....
- Official E-Mail .....
- Company Name .....
- Address .....
- City / Country .....

## Payment Options

- ☐ Please invoice me
- ☐ Please invoice my company





# Terms & Conditions

Complete & Mail to London Royal Academy or email

[registration@londonra.com](mailto:registration@londonra.com)



## Cancellation and Refund Policy

Delegates have 14 days from the date of booking to cancel and receive a full refund or transfer to another date free of charge. If less than 14 days' notice is given, then we will be unable to refund or cancel the booking unless on medical grounds. For more details about the Cancellation and Refund policy, please visit

[www.londonra.com/terms-and-conditions/](http://www.londonra.com/terms-and-conditions/)

## Registration & Payment

Please complete the registration form on the course page & return it to us indicating your preferred mode of payment. For further information, please get in touch with us

## Course Materials


The course material, prepared by the LRA, will be digital and delivered to candidates by email

## Certificates

Accredited Certificate of Completion will be issued to those who attend & successfully complete the programme.

## Travel and Transport

We are committed to picking up and dropping off the participants from the airport to the hotel and back.





# VENUES

 **LONDON**

 **BARCELONA**

 **KUALA LUMPER**

 **AMSTERDAM**

 **ISTANBUL**

 **SINGAPORE**

 **PARIS**

 **DUBAI**

# OUR PARTNERS





# THANK YOU

## CONTACT US

 +44 2080898183

 [info@londonra.com](mailto:info@londonra.com)

 Mayfair Office: 1 Mayfair Pl, 1st Floor,  
W1J 8AJ London, UK

 City Office : 124 City Road,  
EC1V 2NX London, UK

 Dubai Office : Park Towers,  
DIFC Office 7

**CH No: 15668865**

